

SEMINOLE NATION OF OKLAHOMA
**BUSINESS & CORPORATE
REGULATORY COMMISSION**

P.O. BOX 1768
SEMINOLE, OK 74818
PHONE: 405-382-8617
FAX: 405-382-8611



OFFICE HOURS:

MONDAY-FRIDAY
8:00 AM - 5:00 PM

VEHICLE REGISTRATION HOURS
8:30 AM - 4:30 PM

NEW MOTOR VEHICLE REGISTRATION

New motor vehicle registrations must be done in person by the Tribal Member. If the tribal member is not able to register their vehicle, then they must fill out an **AUTHORIZATION FOR REGISTRATION** form naming a person authorized to do the registration. The form must be filled out completely, or it will not be accepted.

The following is a list of **REQUIRED DOCUMENTS** you **MUST HAVE** for new motor vehicle registration(s).

- **TITLE** to vehicle,
*** Make sure the seller puts the tribal members name & address; buyer and seller both print & signs their name, and seller has it notarized.
- **BILL OF SALE** or **SALES CONTRACT**,
*** If you buy a vehicle from an individual, you will need a **notarized** Bill of Sale, which will need to list Buyer's name, VIN #, Year, Make, Model, Price of vehicle, and Seller will need to sign their name. We have a Bill of Sale form, you may pick up at our office.
- **LIEN ENTRY FORM** (if applicable),
*** The Tribal member's name **MUST** be on the Lien Entry Form.
- **SEMINOLE NATION TRIBAL MEMBERSHIP CARD-**
(NOT THE CDIB CARD),
*** IF YOU DO NOT HAVE YOUR TRIBAL MEMBERSHIP CARD, PLEASE CONTACT THE TRIBAL ENROLLMENT OFFICE FOR REPLACEMENT. PAPER COPY WILL NOT BE SUFFICIENT.
- **ORIGINAL OKLAHOMA INSURANCE VERIFICATION (NO COPIES WILL BE ACCEPTED)**,
*** WE WILL ONLY ACCEPT A FAXED COPY DIRECTLY FROM THE INSURANCE COMPANY.
- **PAPER TAG-IF APPLICABLE.**

REGISTRATION RENEWAL

RENEWING IN PERSON:

1. Current Original Oklahoma Insurance verification
2. Vehicle Tag #

RENEWING BY MAIL:

1. Current Original Oklahoma Insurance verification
2. Write tag # on check or money order
3. Self-addressed stamped envelope
4. Check or Money order

Will not accept out of state checks with the exception of military personal or college students.

DUPLICATE TITLE


1. Tribal member must come into office and fill out "Motor Vehicle Lost Certificate of Title Affidavit".
2. Fee of \$5.
3. Can be issued only to tribal member's name originally issued to.
4. Shall be limited to two (2) per motor vehicle without review and approval by the Commission.

PERSONALIZED TAGS

1. Fill out personalized tag application.
2. Fee is \$35, ADD \$3.00 if you want it mailed.

Personalized tags usually take 4-6 weeks to come in. You can order your personalized tag using the following examples:

6 or less with turtle on left side:

 S N B C R 1

3 or less on each side with turtle in middle:

1 2 3  A B C

7 or less with NO turtle:

7 S P A C E S

We now offer Veteran tags:

1. Fill out short Veteran application
2. The Veteran **MUST** be a tribal member.
3. **MUST** have a DD-214 with honorable discharge.

PLEASE MAKE YOUR CHECK OR MONEY ORDER OUT TO:

SN Revenue Account.

Please write the following information on your check:

1. D.L. #
2. D.L. expiration date
3. Date of birth

Will not accept out of state check with the exception of military personal or college students.

Please make sure we have a current mailing address on file.

If you sell, trade-in, or give away your vehicle with a Seminole Nation tag on it, please take the tag off and mail or drop off at our office so you will not be listed as owner of that vehicle.

If a vehicle you have is registered with the SNBCR Commission is not drivable, you must fill out an **UNROADWORTHY AFFIDAVIT** and pay a fee of ten dollars (\$10.00), within the 30-day grace period. You will not have to pay late charges from the time we receive the affidavit. This will be required to be renewed annually if the vehicle remains in nonuse. If we do not have an **UNROADWORTHY AFFIDAVIT** on file, then you will be responsible for paying the penalties.