



SEMINOLE NATION OF OKLAHOMA  
BUSINESS & CORPORATE REGULATORY COMMISSION  
P.O. BOX 1768  
SEMINOLE, OK 74818  
PHONE: 405-382-8617      FAX: 405-382-8611

### **Lien Processing Instructions**

1. We need to have all the following documents to process liens:
  - a. Tribal Title
  - b. Seminole Nation Lien Entry Forms, we do not accept the Oklahoma Lien entry forms, they will be returned to you
  - c. Check or money order made payable to: **S.N. REVENUE ACCOUNT**
  - d. Send a self-addressed stamped envelope
2. Once we receive the required documents, the lien is entered.
3. Then the lien entry form, duplicate title, and receipt are mailed back to lien holder.

### **FEES**

LIEN PROCESSING FEE:	\$15.00
DUPLICATE TITLE FEE:	<u>\$ 5.00</u>
TOTAL FEE:	\$20.00

### **PLEASE NOTE:**

**IF THE LIENHOLDER SENDS ONLY THE LIEN PROCESSING FEE, NO DUPLICATE TITLE IS MAILED OUT. THE CUSTOMER WILL THEN HAVE TO COME IN AND REQUEST A DUPLICATE TITLE.**

**IF THERE IS A LIEN HOLDER ALREADY LISTED ON THE TITLE, PLEASE BE SURE AND MAIL US A LIEN RELEASE. IF WE DON'T HAVE A RELEASE, THEN A SECOND LIEN WILL BE FILED.**